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## Why Envoy Deliveries is right for your office

Online shopping is on the rise, with no slowdown in sight. At the same time, employees feel pressured to ship packages to their office due to the rise in package theft, also known as “porch pirating”. According to a Wakefield Research workplace experience survey, 69% of the respondents say they have had a personal package delivered to them at work.

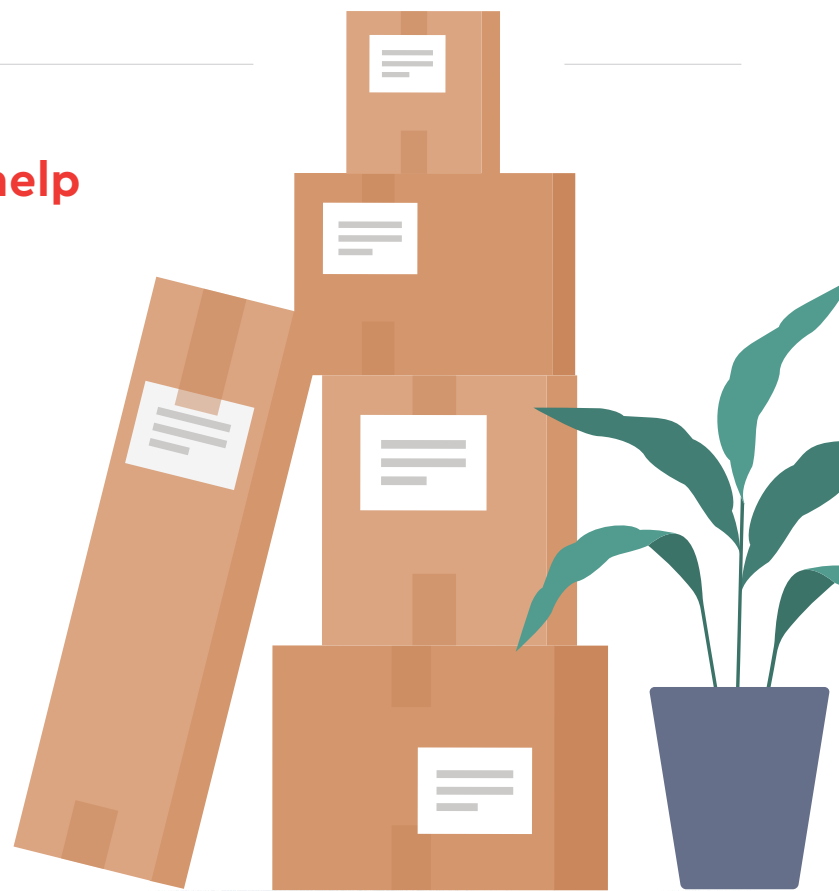
This trend is affecting workplaces like yours by adding additional burden on office managers and facilities teams, who have to manage the influx of incoming packages and ensure that those packages get to the right employees. At Envoy, we want to make that process simpler—and faster—for you and your team with Envoy Deliveries.

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### Not sure if you actually need help with your inbound packages?

Here are a few signs that your deliveries process could use some help:

- **Your lobby or mailroom is cluttered with packages**
- **You feel overwhelmed by the number of packages that are delivered daily to the office**
- **You're manually logging inbound deliveries or not tracking what's coming into the office at all**
- **You're manually notifying each recipient when packages come in and spending hours of your valuable day doing it, especially around the holidays.**



## How Envoy Deliveries works

Envoy Deliveries is the simplest way to manage and track your office's incoming packages. All you have to do to start using it is:

- 1 Download the Envoy app on your phone or iPad
- 2 Sync your employee directory with Envoy (no need if you've already done this for Visitors)
- 3 Snap a picture of a package label

Envoy will then automatically log new deliveries, notify each recipient, and send reminders to make sure packages get picked up.



## How Envoy Deliveries can help you

### Save time

Instead of spending hours managing deliveries, simply take a picture of the package label and get back to the work that matters.

### Automate notifications and reminders

Automatically log new packages, send friendly notifications to recipients, and customize helpful follow-up reminders.

### Make the most of your space

Customize the cadence of reminders to make sure packages get picked up and don't sit around taking up precious space in your mailroom or cluttering your lobby.

### Create a great experience

Getting a package should be fun—ensure that your employees know when their package comes in and where to pick it up.